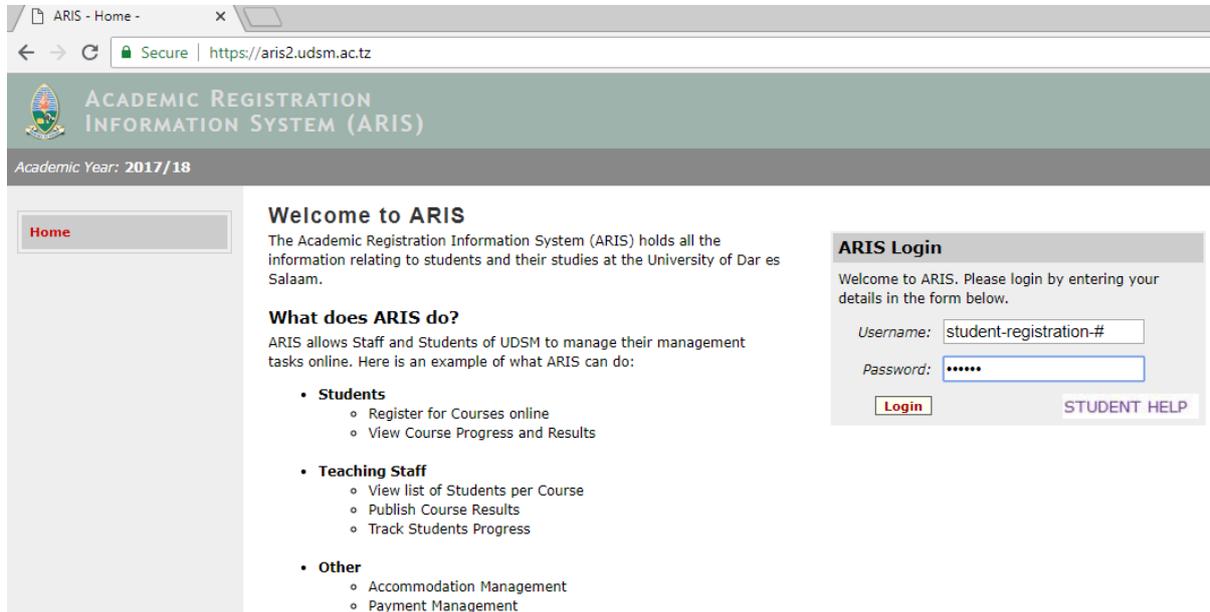


UNIVERSITY OF DARES SALAAM PAYMENT PROCEDURES:

STUDENTS:

1. Log into your ARIS account:



The screenshot shows the ARIS Home page in a web browser. The browser address bar shows 'https://aris2.udsm.ac.tz'. The page header includes the University of Dar es Salaam logo and the text 'ACADEMIC REGISTRATION INFORMATION SYSTEM (ARIS)'. Below the header, it says 'Academic Year: 2017/18'. The main content area is divided into three sections: a 'Home' button on the left, a 'Welcome to ARIS' section in the center, and an 'ARIS Login' section on the right. The 'Welcome to ARIS' section explains that the system holds all information relating to students and their studies. It lists 'What does ARIS do?' with categories for Students, Teaching Staff, and Other. The 'ARIS Login' section has fields for Username (pre-filled with 'student-registration-#') and Password, and buttons for 'Login' and 'STUDENT HELP'.

Welcome to ARIS
The Academic Registration Information System (ARIS) holds all the information relating to students and their studies at the University of Dar es Salaam.

What does ARIS do?
ARIS allows Staff and Students of UDSM to manage their management tasks online. Here is an example of what ARIS can do:

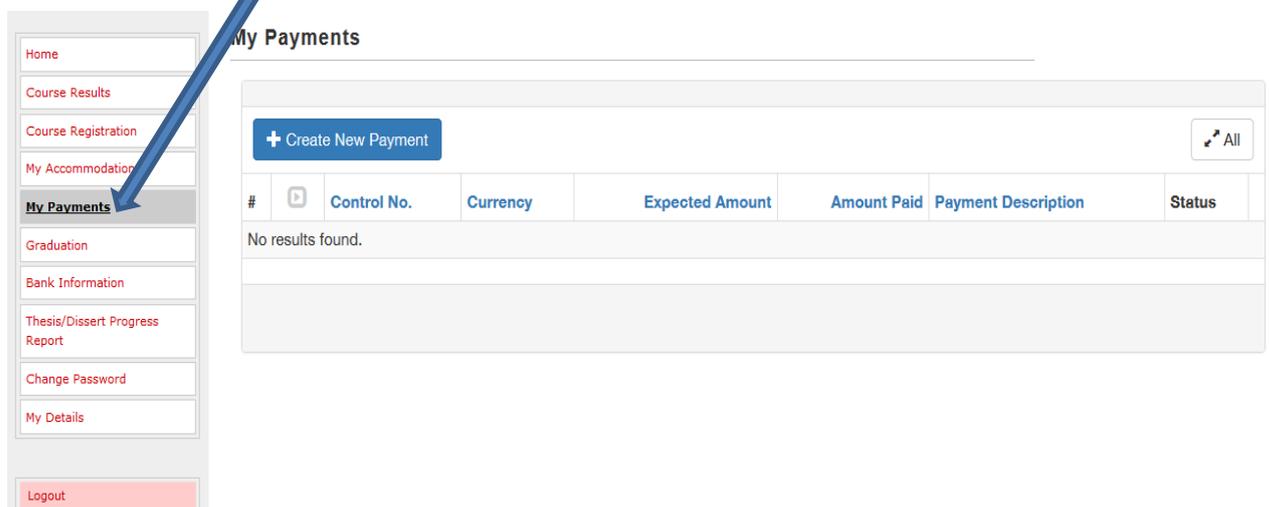
- **Students**
 - Register for Courses online
 - View Course Progress and Results
- **Teaching Staff**
 - View list of Students per Course
 - Publish Course Results
 - Track Students Progress
- **Other**
 - Accommodation Management
 - Payment Management

ARIS Login
Welcome to ARIS. Please login by entering your details in the form below.

Username:

Password:

2. Go to -> **MYPAYMENTS** <- link



The screenshot shows the 'My Payments' page. On the left is a navigation menu with links: Home, Course Results, Course Registration, My Accommodation, My Payments (highlighted with a blue arrow), Graduation, Bank Information, Thesis/Dissert Progress Report, Change Password, My Details, and Logout. The main content area has a '+ Create New Payment' button and an 'All' filter button. Below is a table with columns: #, Control No., Currency, Expected Amount, Amount Paid, Payment Description, and Status. The table currently shows 'No results found.'

My Payments

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
No results found.						

3. Go to -> **Create New Payment** <- link

My Payments

+ Create New Payment

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
No results found.						

4. Choose the Items you want to pay for , by clicking at the **check boxes** and specify the amount that you wish to Pay: then Click the Button -> **SAVE& Request Control Number** <-

Course Results

Course Registration

My Accommodation

My Payments

Graduation

Bank Information

Thesis/Dissert Progress Report

Change Password

My Details

Logout

Currency

TZS

	Item Name	Amount
<input checked="" type="checkbox"/>	Tuition Fee	350000
<input checked="" type="checkbox"/>	Accommodation Fee	120000
<input type="checkbox"/>	Transcript Fee	
<input checked="" type="checkbox"/>	Medical Fee	54000
<input type="checkbox"/>	Graduation Fee	
<input type="checkbox"/>	Extension Fee	
<input type="checkbox"/>	Appeal Fee	
<input type="checkbox"/>	Convocation Fee	

Save & Request Control Number

NOTE: after clicking at -> **SAVE& Request Control Number** <-, then Wait for few Seconds (system is processing for control Number) **do not initialize another Payment: before you get the first Control number**

- Home
- Course Results
- Course Registration
- My Accommodation
- My Payments**
- Graduation
- Bank Information
- Thesis/Dissert Progress Report
- Change Password
- My Details

My Payments

Control number request sent!
Please wait, you will receive your payment control number shortly!

+ Create New Payment
All

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
No results found.						

5. Use control number that System has provided after few seconds of **step 4.** to pay for the Items

- Home
- Course Results
- Course Registration
- My Accommodation
- My Payments**
- Graduation
- Bank Information
- Thesis/Dissert Progress Report
- Change Password
- My Details

Logout

My Payments

Showing 1-1 of 1 item.

+ Create New Payment
All

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
1	991270000097		524,000.00	0.00	TuitionFee,Accom,Med Fee	Not Paid Cancel



Control number

6. You can Go to the **NEAREST BANK** with the control Number and Amount to make Payment

OR

You can make Payment **by Mobile -Money:**

6.1. Payment at the Bank:

6.1.1. Cashier will request for a control Number and the amount:

6.2. Payments by Mobile Moneys:

For those with Vodacom Number,

Open your mpesa by dialling *150*00#

Then chose 4 LIPA kwa M-Pesa

Then chose 4 Weka namba ya kampuni

Then Business number/Namba ya kampuni: 888999

The Reference number/ number ya kumbukumbu ya malipo: **PUT CONTROL NUMBER YOU OBTAINED IN STEP 5**

eg.Reference no 99127XXXXXXX

For those with Tigo Number,

Open your Tigo-Pesa Number dialling *150*01#

Then chose 4 LIPA Bili, PAY bill

Then chose 3 Weka namba ya kampuni

Then Business number/Namba ya kampuni: 888999

Then Reference number/ number ya kumbukumbu ya malipo: **PUT CONTROL NUMBER YOU OBTAINED IN STEP 5**

eg.Reference no 99127XXXXXXXX

For those with Airtel Number,

Airtel Money Number dialling *150*60#

Then chose 5 Lipia bili

Then chose 4 Weka namba ya kampuni

Then Business number/Namba ya kampuni ni: 888999

The Reference number/ number ya kumbukumbu ya malipo: **PUT CONTROL NUMBER YOU OBTAINED IN STEP 5**

eg.Reference no 99127XXXXXXXX

If Payments are successfully received by the University of Dar es salaam then System will automatically show that you have paid in your ARIS account and you will receive the SMS that confirms your payment Receipt.

NOTE: If you have incorrectly typed the amount, you can cancel the bill at step 5 and Repeat the process of requesting a new control Number with the correct Amount.